

Series: - Finance
Part 267: Reimbursable Agreements
Chapter 1: Policies and Procedures
Amendment Number: 1
Purpose: In this amendment the Director delegates authority to waive advance payment for reimbursable agreements in certain circumstances to the Regional Directors, California/Nevada Operations Office Manager, and Assistant Directors.

Action:

This amends section 1.10, "How can I waive advance payment for agreements with State, local, and tribal governments?" **Strike the following:**

~~A. The Director must approve waivers of advance payment.~~

~~B. The Assistant Director or Regional Director will forward a transmittal memorandum (see Exhibit 1) to the Director through the Assistant Director—Business Management and Operations. The Assistant Director—Business Management and Operations will forward the memorandum to appropriate offices for review and approval.~~

And replace it with:

A. Regional Directors (RD), the California/Nevada Operations Office (CNO) Manager, and Assistant Directors (AD) may approve waivers of advance payment for reimbursable agreements in certain circumstances. They may re-delegate this authority to their deputies, but no lower in the organization. This authority to approve waivers of advance payment is limited to reimbursable agreements with:

(1) States,

(2) Local and tribal governments if the agreement is for no more than \$100,000.

B. The responsible Assistant RDs, Assistant CNO Manager, or Division Chiefs must prepare a transmittal memorandum (see Exhibit 1) to their respective RD/CNO Manager or AD for approval.

Add the following sections after section 1.10D:

E. The Director must approve or deny requests to waive advance payment for reimbursable agreements with:

(1) Local and tribal governments when the agreement is for more than \$100,000, and

(2) Foreign governments.

F. We may not waive advance payment of reimbursable agreements with private entities.

Acting
DIRECTOR

Date: June 1, 2007

06/01/07

Kenneth Stansell

REIMBURSABLE AGREEMENTS